

**ADVANCED TRAINING COURSE APPROVAL  
2021 - On Location Advanced Training**

All courses categorized as an advanced training prerequisite for licence upgrading must first be approved by the Cosmetology Association of Nova Scotia. ***Please complete this form in its entirety and submit to the Association office together with the application fee to receive recognition and approval.***

Courses must include 75% hands on training.  
4 hours = ½ credit  
8 hours = 1 full credit

<b>Name of School/Business</b>		<b>First Name</b>		<b>Last Name</b>	
<b>Mailing Address</b>		<b>Apt. or PO Box #</b>	<b>City</b>	<b>Province</b>	
<b>Country</b>		<b>Postal Code</b>		<b>Phone</b>	
<b>Email Address:</b>					
<b>Program Details. Attach a copy of the program curriculum outline, participant outcome, daily agenda, and hourly breakdown.</b>			<b>Total Theory Hrs</b>		<b>Total Practical Hrs</b>
<b>Name of Master Cosmetologist providing the Education</b>		<b>Master Licence # and title</b>		<b>Years of Experience</b>	

**Cost of Program &  
List all tools/materials required for course:**

**Cost to participant \$**

**Are all tools/materials provided by the Company?      Yes      No**

**Inclusions:**

**Participant requirements:**

<b>Location of Course</b>	<b>Street</b>	<b>City</b>	<b>Province</b>
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<b>Country</b>	<b>Postal Code</b>	<b>Phone</b>
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- 1. Write a brief description detailing how participants will be evaluated.  
2. Attach a copy of the instructor evaluation form to be given to participants upon course completion.**

**Application checklist:**

- Completed Advanced Training Course Approval Form
- Application Fee (\$55.00 + applicable taxes must be paid at the time of submission)
- Copy of program outline
- Theory and Practical Breakdown of Hours
- Daily Agenda
- Participant Outcome
- Evaluations
- Tests / Questionnaires

*Allow 4 to 6 weeks for processing.*

***PLEASE NOTE: All advanced courses expire one year following the Association's approval date and must be re-submitted for further recognition.***