

**COSMETOLOGY ASSOCIATION OF NOVA SCOTIA
ANNUAL GENERAL MEETING**

MINUTES

October 20, 2024 @ 9:30 a.m.

Hybrid Virtual (Voting Motions Only) and Delta Hotel, Dartmouth, NS

Meeting call to order: 9:39 a.m.

Introductions by Pat Twast, Board Chair:

- Tracey Crawley, Co-chair
- Cameron Debaie, Past Board Chair
- Angela Burns, Director
- Lisa Silliker, Director
- Lurinda Swanepoel, Director
- Desiree Couillard, Director
- Dana Sharkey, Executive Director
- Noella Martin, Association's Legal Counsel
- Bobbi Brooks, Executive Assistant
- Makenzie Greek, Accountant with AC Belliveau Veinotte

Regrets: Tanya Baker-D'Arcy, Director

Notice to Convene the 2024 Annual General Meeting:

Judy Antonello moved to convene the 2023 Annual General Meeting; seconded by Ian Marc Smith.

Motion 1 Carried

Approval of Agenda: October 20, 2024

Motion by Bonnie Williams to approve 2024 AGM Agenda; seconded by Mary Robertson.

Motion 2 Carried

Approval of Past Minutes: AGM October 30, 2023

Cindy Hinde-Saulnier motioned to approve the 2023 Minutes; seconded by Mary Robertson.

Motion 3 Carried

ANNUAL REPORT

- Presented by Chairperson Pat Twast, *Cosmetology Association of Nova Scotia*.
 - Annual Report

COMMITTEE REPORTS

Nominating Committee

- Presented by Jocelyn Melanson, Chair of the Nominating Committee, *Cosmetology Association of Nova Scotia*.

Call for volunteers.

2024/2025 Nominating Committee:

1. Jocelyn Melanson
2. Kayln Dwyer-Chynn
3. Kerry Constable
4. Joanne Tidd
5. Lesley Jones
6. Tori Yeomans
7. May Wong

Discipline & Review Committee Reports

- Presented by Pat Twast, Board Chair.

Finance Report - AUDITOR

- Presented by Makenzie Greek, AC Belliveau Veinotte – Chartered Professional Accountants.

Appointment of Auditor

Motioned by Kayln Dwyer-Chynn to appoint AC Belliveau Veinotte as auditor for the Association; seconded by Tammy Ferguson.

Motion 4 Carried

Special Committee Report

- Specific Licensing Education Committee “SELC”
 - Board Update - Important Information, along with the agenda was sent out to members by email and posted on CANS website on August 23,2024.
 - All NEW motions stemming from the SLEC to be discussed under New Business.

UNFINISHED BUSINESS

- 2023 By-law Update
 - A. Specific Licence (Technical Cutting)
 - B. Specific Licence (Esthetics Skin Care)
 - C. Specific Licence (Facial Waxing)

*To date, not approved by Minister of LSI.

NEW BUSINESS

- **By-law Amendments- Schedule A**

A - By-law Amendment – 4.1(k) Specific Licence (Eyelash Enhancements)

Current Licence:

4.1 (k) Specific Licence (Eyelash Enhancements)

A person who has successfully completed 300 hours of theory and practical instruction as required in the Act and these by-laws and who has successfully passed the examinations prescribed in these by-laws and pays the fees as required by these by-laws shall be granted a specific Licence (Eyelash Enhancements). This licence permits the person to provide the service of eyelash enhancements by each of the following methods: affixing, extending, tinting, lifting, and perming.

Amendment of By-law 4.1(k)

Proposed Motion - Amendment

4.1 (k) Specific Licence (Eyelash & Eyebrow Enhancements)

A person who has successfully completed 300 hours of theory and practical instruction as required in the Act and these by-laws and who has successfully passed the examinations prescribed in these by-laws and pays the fees as required by these by-laws shall be granted a specific Licence (Eyelash & Eyebrow Enhancements). This licence permits the person to provide the service of eyelash and eyebrow enhancements by each of the following methods: affixing, extending, tinting, lifting, and perming, and tweezing.

Motioned to amend the presented **Proposed Motion - Amendment** By-law 4.1(k) Specific Licence (Eyelash & Eyebrow Enhancements) by adding and threading.

4.1 (k) Specific Licence (Eyelash **& Eyebrow** Enhancements).

A person who has successfully completed 300 hours of theory and practical instruction as required in the Act and these by-laws and who has successfully passed the examinations prescribed in these by-laws and pays the fees as required by these by-laws shall be granted a specific Licence (Eyelash **& Eyebrow** Enhancements). This licence permits the person to provide the service of eyelash **and eyebrow** enhancements by each of the following methods: affixing, extending, tinting, lifting, **and** perming, **threading and tweezing**.

Tori Yeomans motioned to approve; seconded by seconded by Kalyn Dwyer – Chynn.

Motion 5 Carried

Motion to approve the above amended By-law 4.1(k) – Specific Licence (Eyelash & Eyebrow Enhancements) with the addition of threading;

4.1 (k) Specific Licence (Eyelash **& Eyebrow** Enhancements)

A person who has successfully completed 300 hours of theory and practical instruction as required in the Act and these by-laws and who has successfully passed the examinations prescribed in these by-laws and pays the fees as required by these by-laws shall be granted a specific Licence (Eyelash **& Eyebrow** Enhancements). This licence permits the person to provide the service of eyelash **and eyebrow** enhancements by each of the following methods: affixing, extending, tinting, lifting, **and** perming, **threading and tweezing**.

Michelle Wade-Orr motioned to approve; seconded by Judy Antonello.

Motion 6 Carried

B. By-law Amendment ➤ 4.1 (e) and 4.1 (f) Master Instructor experience/time requirement

Amending By-law 4.1 (e) and (f) - Master Cosmetologist Instructor (Hairdressing) and Master Cosmetologist Instructor (Esthetics) to reduce experience required to apply from 5 years to 3 years.

➤ **Current wording**

4.1 (e) Master Cosmetologist Instructor (Hairdressing)

A Master Cosmetologist (Hairdressing) who has been engaged in cosmetology for five (5) years or more in a registered cosmetology establishment who has successfully

fulfilled such other requirements as may be determined by the Association by policy, and pays the fees required in these by-laws shall be issued a Master Cosmetologist Instructor (Hairdressing) licence.

➤ **Proposed Motion - Amend to the following:**

4.1 (e) Master Cosmetologist Instructor (Hairdressing)

A Master Cosmetologist (Hairdressing) who has been engaged in cosmetology for **three (3)** years or more in a registered cosmetology establishment who has successfully fulfilled such other requirements as may be determined by the Association by policy, and pays the fees required in these by-laws shall be issued a Master Cosmetologist Instructor (Hairdressing) licence.

➤ **Current wording**

4.1 (f) Master Cosmetologist Instructor (Esthetics)

A Master Cosmetologist (Esthetics) who has been engaged in cosmetology for five (5) years or more in a registered cosmetology establishment who has successfully fulfilled such requirements as may be determined by the Association by policy, and pays the fees required in these by-laws shall be issued a Master Cosmetologist Instructor (Esthetics) licence.

➤ **Proposed Motion - Amend to the following**

4.1 (f) Master Cosmetologist Instructor (Esthetics)

A Master Cosmetologist (Esthetics) who has been engaged in cosmetology for **three (3)** years or more in a registered cosmetology establishment who has successfully fulfilled such **other** requirements as may be determined by the Association by policy, and pays the fees required in these by-laws shall be issued a Master Cosmetologist Instructor (Esthetics) licence.

Crystal Harvey motioned to amend By-laws 4.1(e) and (f); seconded by Judy Antonello.

Motion 7 Defeated

By-law amendment – 4.1 (g) Specific Licence (Salon Assistant) Licence

Current wording - Specific Licence (Salon Assistant)

A person who successfully completed 300 hours of theory and practical instruction as required in the Act and these by-laws and who has successfully passed the examinations prescribed by these by-laws and pays the fees required by these bylaws shall be issued a Specific Licence (Salon Assistant). This licence permits the person to mix chemicals and take down permanents.

Proposed Motion - Amend to the following

Specific Licence (Salon Assistant)

This licence permits a person to work in a registered salon assisting with daily salon workings under the direct supervision of a licensed Master Cosmetologist, Master Cosmetologist Instructor or Specific Master Cosmetologist Instructor. A person must apply to the Association for a licence to assist, meet any other requirements as may be determined by the Association in policies and pay the fees as required by these bylaws. Salons should contact the Association for further information.

Motioned by Kayln Dwyer-Chynn to amend current By-law 4.1(g) – Specific Licence (Salon Assistant) wording to add soak off; seconded by May Wong.

Motion 8 Carried

Motioned by Kayln Dwyer-Chynn to rescind above motion #8 (add soak off to Association policies for Assistants) and approve the presented motion presented By-law 4.1(g) – Specific Licence (Salon Assistant); seconded by May Wong.

Motion 9 Carried

A. Addition of Specific Licence

Motioned by Braden Lamoureaux to approve Specific licence (Sugaring) and a Specific Master Cosmetologist Instructor – Sugaring Licence; seconded by Faith Lamoureaux.

Motion 10 Defeated

Motioned by Crystal Harvey to approve a Specific Licence (issued in any skill found under the scope of Cosmetology) and a Specific Master Cosmetologist Instructor – (issued for any skill found under the scope of Cosmetology); seconded by Mary Robertson.

Motion 11 Defeated

- **By-law Amendments- Schedule B**

Proposed Motion

Approval for the addition of a new Cosmetology training pathway called On-the-Job Training (OJT) to the Association By-laws; this includes approval for any By-law amendments/additions or other requirements necessary to implement this new training pathway into the Association's Act and/or By-laws.

Motion by Lloyd Petrie to table OJT discussion; seconded by Kayln Dwyer-Chynn.

Motion 12 - TABLED

Motion by Braden Lamoureaux to amend current agenda by adding a Motion; OJT for 300-hour programs only; seconded by Crystal Harvey.

Motion 13 Defeated

2024 Election of Board of Directors

- Candidates:
 1. Tori Yeomans
 2. Gabrielle Van Haaren
 3. Kenneth Macaulay-Malcolm
 4. Lurinda Swanepoel (reoffering)
 5. Tammy Ferguson
 6. Mary Robertson
 7. Bonnie Williams
 8. Jan Barrett
 9. Glenn Balser
 10. Kerry Constable

2024-25 Board Directors:

Three 3-year terms and one, 1 year term.

Election winners:

- Bonnie Williams
- Glenn Balser
- Kerry Constable
- Lurinda Swanepoel (one year term)

Motion to Ratify and Adjourn the 2024 Annual General Meeting:

Motioned to adjourn by Lesley Jones; seconded by Jocelyn Melanson.

Motion 14 Carried

Meeting Adjourned

PAT TWAST, BOARD CHAIR