



**ADVANCED TRAINING COURSE APPROVAL
2023 - Advanced Training**

All courses categorized as an advanced training prerequisite for licence upgrading must first be approved by the Cosmetology Association of Nova Scotia. ***Please complete this form in its entirety and submit to the Association office together with the application fee to receive recognition and approval.***

Courses must include a minimum of 50 to 75% hands-on training.
Up to and including the 4th hour of training = 0.5 credit
Over 4 (complete) hours = 1 credit

Please note: All advanced courses **expire** one year following the Association’s approval date and must be re-submitted for further recognition. Please **submit a sell sheet** along with the application.

Name of School/Business		First Name	Last Name
Mailing Address	Apt. or PO Box #	City	Province
Country	Postal Code	Phone	
Email Address:			
NAME OF COURSE TO BE OFFERED:			

Program Details. Attach a copy of the program curriculum outline (with a description under each phase), a participant outcome, daily agenda, and hourly breakdown.	Total Theory Hrs	Total Practical Hrs
--	-------------------------	----------------------------

--	--	--

Name of Master Cosmetologist providing Education	Master Licence # and Title	Years of Experience
---	-----------------------------------	----------------------------

--	--	--

Cost of Program and Tools/Materials
--

Cost to participant \$

List of tools and supplies required:

Are all tools/supplies/materials provided by the Company? Yes No

Inclusions:

Participant prerequisites / requirements:

Location of Course	Street	City	Province
--------------------	--------	------	----------

--	--	--	--

Country	Postal Code	Phone
---------	-------------	-------

--	--	--

1. Please include a detailed description detailing how participants will be evaluated.

2. Attach a copy of the instructor evaluation form to be given to participants upon course completion.

Attached a separate sheet of paper if additional space is required.

--

Application checklist:

- Completed Advanced Training Course Approval Form
- Application Fee (\$55.00 + applicable taxes must be paid at the time of submission)
- Copy of Program Outline (with a brief description for each phase)
- Theory and Practical Breakdown of Hours
- Daily Agenda
- Participant Outcome(s)
- Evaluation Form
- Tests / Questionnaires

Date: _____

Signature: _____

Allow 4 to 6 weeks for processing.

Cosmetology Association Office Use Only:

Date Application Received: _____

Approved Denied

Date of class expiry: _____

Date of execution: _____

Authorized Signature: _____

<u>Description</u>	<u>Fee</u>	<u>Paid</u>
Application	\$55.00	<input type="checkbox"/>

Plus applicable taxes.

*Application fee must be received at the Association prior to processing application.

Revised: November 2023