

CREDENTIAL REVIEW

Assessment Instructions

Assessment participant must have a comprehensive understanding of both theory and practical components for the licence they seek. Education may be obtained from occupational training at a cosmetology college or from equivalent work experience (or a combination of both).

Participant may be required to pay an assessment fee to the Assessor.

Participant will be evaluated in practical demonstration in all areas pertaining to the scope of cosmetology in which they practise to assist the Cosmetology Association in determining the outcome of a credential review requests (**please note that the assessment is NOT an exam or test**). *It is the responsibility of the participant to provide model or mannequin/s as well as all other required equipment and/or supplies (unless otherwise stated by the Assessor).*

Booking the Assessment

Participant should contact an Assessor from one of the Association's Approved Assessment Locations (**page 2**) to arrange an Assessment, and to confirm the:

- assessment date and time.
- assessment fee (must be paid in full prior to the Assessment).
- required assessment equipment, tools, and/or supplies.
- model and/or mannequin options.

You will be required to present ID at the time of assessment, as well as a copy of the correspondence provided to you regarding the Assessment requirement. Please advise the Cosmetology Association once your assessment is booked.

All participants are required to follow school protocols with respect to COVID-19 and public safety.

Assessment Instructions

Assessment instructions for the scope of cosmetology in which you practise can be found on the following pages:

| | |
|---------------------------------|---------|
| Hairdressing | Page 3 |
| Esthetics | Page 9 |
| Nail Technology | Page 15 |
| Make-up Artistry | Page 18 |
| Body Hair Removal Services..... | Page 21 |
| Eyelash Enhancements..... | Page 23 |
| Eyelashes (Lift & Tint) | Page 24 |

It is recommended that participants read these instructions thoroughly and carefully.

Approved Assessment Locations

Listed below are the Approved Assessment Locations. Please contact an Assessor in your area to arrange for an Assessment.

| | Contact | Location | Phone | Assessment Offered |
|---|-----------------------------------|-------------------------------------|-------------------|---|
| <i>CBBC Regency Training Salon and Spa</i> | Deb Ross | 1046 Barrington St. Halifax, NS | (902) 334-1849 | <ul style="list-style-type: none"> • Hairdressing • Esthetics • Body Hair Removal • Make-up Artistry • Nail Technology • Eyelash Enhancements |
| <i>Eastern Esthetics</i> | Kayla Pelley kayla@lcneast.com | 19 Crane Lake Dr. Halifax, NS | (902) 450-2160 | <ul style="list-style-type: none"> • Nail Technology • Body Hair Removal • Eyelash Enhancements • Make-up |
| <i>NSCC Burrigde</i> | Bonnie Williams | 372 Pleasant St. Yarmouth, NS | (902) 742-3501 | <ul style="list-style-type: none"> • Hairdressing |
| <i>NSCC Annapolis</i> | Glen Balsler | 295 Commercial St. Middleton, NS | (902) 247-5258 | <ul style="list-style-type: none"> • Hairdressing |
| <i>NSCC Pictou</i> | Angela Burns | 39 Acadia Ave. Stellarton, NS | (902) 759-8250 | <ul style="list-style-type: none"> • Hairdressing |
| <i>CBBC Career College</i> | Jennifer MacEachern | 93 Johnston St. Sydney, CB | (902) 562-1806 | <ul style="list-style-type: none"> • Hairdressing • Esthetics • Nail Technology • Body Hair Removal • Eyelash Enhancements • Make-up Artistry |
| <i>HDC (Hair Design Centre)</i> | Tina Burke | 278 Lacewood Dr, Halifax, NS | (902) 455-0535 | <ul style="list-style-type: none"> • Hairdressing • Esthetics |
| <i>Independent</i> | Judy Antonello | Sydney, NS | (902) 371-5839 | <ul style="list-style-type: none"> • Esthetics • Nail Technology • Body Hair Removal • Eyelash Enhancements • Make-up Artistry |
| <i>Independent</i> | Lesley Jones | Halifax Regional Municipality | (902) 237-7003 | <ul style="list-style-type: none"> • Eyelash Enhancements |

HAIRDRESSING ASSESSMENT

A skill assessment must be performed on a mannequin or a live model who is at least 18 years of age. A model cannot be a licensed hairdresser or student pursuing a career in Hairdressing. Participants may choose to use a mannequin head but must provide their own mannequin and tripod/stand. The model or mannequin cannot have hair longer than 12 inches in length, and must be present to participate in all of the following hairdressing assessment phases:

1. Chemical application
2. Shampoo
3. Permanent waving
4. Hair setting pattern
5. Haircut
6. Clipper cut
7. Blow-dry and style suitability

Participant is responsible for service set-up during assessment. Please carefully review the evaluation criteria for each service.

1. Chemical/Colour Application – 20 Mins

Objective:

Demonstrate a chemical retouch using gel in place of a chemical. Over-the-counter hairstyling gel is acceptable for this phase only.

Assessment:

Preparation for Service

- Use of disinfected implements.
- Proper supplies – gel, bowl, brush, etc.
- Draping of model or mannequin for a chemical service.
- Use of protective apron or smock.
- Use of gloves.
- Proper and safe use of equipment and chair.
- Cleanup and disposal of waste.

Application

- Proper sectioning (4) – to be completed after time begins.
- Proper width of subsections ($\frac{1}{4}$ inch).
- Correct method of application using bowl and brush.
- Amount of chemical used ($\frac{1}{2}$ inch or 0.625 cm from the scalp only).

NOTE: A non-professional gel may be used for the chemical application only for thicker consistency.

- Coverage of $\frac{1}{2}$ inch of regrowth of the entire head, including hairline/perimeter.
- Proper control and treatment of hair during application.

Timing – 20 Mins

2. Shampoo – 10 Mins

Objective:

Complete shampoo, removing all trace of chemical (gel).

Assessment:

Preparation for Service

- Proper supplies.
- Draping of model or mannequin (neck strip, shampoo cape).
- Proper and safe use of equipment, including chair.
- Cleanup and disposal of waste.

Shampoo Prep

- Correct posture.
- Adjustment of chair position for model comfort.
- Testing of water temperature.
- Control and correct use of the water hose.

Shampoo

- Correct manipulation.
- Lifting of the head to reach the back hairline.
- Cleanliness and removal of chemical product.
- Absence of water on the floor.

Timing – 10 Mins

NOTE: A quick conditioner application may be done, only once the hair has been checked by assessor.

3. Permanent Waving – 45 Mins

Objective:

Perm wrap is to be completed from the base over the apex to the front of the head including one complete side - all rods to be wrapped and set on base.

Assessment:

Preparation for Service

- Supplies.
- Draping of model or mannequin for permanent wave.
- Use of disinfected implements.
- Proper and safe use of equipment and chair.
- Cleanup and disposal of waste.

Perm Wrap

- Use of appropriate rod size for length and texture of hair.
- Clean correct size blockings and subsections.
- Correct amount of hair on each perm rod, smoothly wrapped, with no fishhooks or bunching.
- Rods properly positioned on base.
- Correct use of end papers (book end or flat wrap).
- Rods properly balanced and evenly placed.
- Proper tension.
- Correct elastic placement (no stabilizers or picks).
- Neatness of wrap.

Timing - 45 Mins

4. Hair Setting Pattern - 45 Mins

Objective:

Demonstrate combination roller set and pincurls. *Participant may choose to use a professional setting product if so desired.*

Assessment:

Preparation for Service

- Supplies.
- Draping of model or mannequin for permanent wave.
- Use of disinfected implements.
- Proper and safe use of equipment and chair.
- Cleanup and disposal of waste.

Roller Set

- Amount of professional setting lotion used.
- Size of rollers for length of hair.
- Clean parting.
- Neatly placed rollers (minimum of 8 rollers).
- Correct amount of hair on rollers.
- Tension.
- Roller placement on base.
- Rollers properly secured.

Pincurls

- Pin curls (minimum of 12 - must include 3 clockwise, 3 counter-clockwise, 3 stand-up, 3 triangular base).
- Pin curls properly formed and secured.
- Neatness and timing.

Finish

- Entire head complete and wearable if dried.

Timing – 45 Mins

Entire head must be completed and result should be a wearable style if it were to be dried and combed out.

NOTE: End papers are **prohibited** and entire head must be completed. Setting pattern is the choice of the participant; set must include the required number of rollers and pin curls (more may be added to complete the set).

5. Haircut – 45 Mins

Objective:

Participants must remove at least one (1) inch of hair from the model or mannequin. Complete top, sides, back, and front for a finished, well-balanced haircut.

A guideline must be followed throughout.

Assessment:

Preparation for Service

- Proper draping of client.
- Use of disinfected implements.
- Proper and safe use of equipment and chair.
- Cleanup and disposal of waste.

Uniform Layered Haircut

- Proper control of hair.
- Tension - even throughout the cut.
- Equal and even on both sides.
- Even perimeter.
- Guide is easily found and followed.
- Checks in all directions.

Removal of Hair

- Removal of 1 inch of hair or more.

Safe Tool Use

- Correct and safe handling of clippers, trimmers, scissors, and comb.

Finish

- Finished look, well-shaped and balanced.

Timing – 45 Mins

6. Clipper Cut – 45 Mins

Objective:

Participants must remove at least ½ inch of hair from the model or mannequin. Complete top, sides, back, and front to complete a finished, even, and balanced look.

NOTE: hair is to be cut close around the perimeter back and sides and to become longer as you travel up the head. Top should be 1½ - 2 inches or longer than sides.

Must not be a disconnected style.

Assessment:

Preparation for Service

- Draping of model or mannequin (neck strip, cutting cape).
- Use of disinfected implements and supplies.
- Proper and safe use of equipment and chair.
- Cleanup and disposal of waste.

Cutting

- Blending with a gradual taper to the sides and back, traveling upward from the perimeter (use of clippers with guards is permitted). No heavy weight lines sides and back.
- Top: layering of hair throughout, following guide with scissors (must conform).
- Blended top with sides (by point cutting, use of thinning shears or other blending technique). **NOTE:** There should be **NO** heavy weight lines (sides and back).
- Demonstration of scissor over comb technique when blending and checking haircut.
- A clean, even perimeter including ears, sideburns, and back hairline - blended or outlined to complete the finished look (edgers and/or trimmers may be used around perimeter).
- Shape and balancing.

Technical Cutting Tool Use

- Correct and safe handling of clippers, trimmers, scissors, and comb.

Removal of Hair

- Removal of ½ inch of hair or more.

Finish

- Use of styling aids.
- Finished look, well-shaped and balanced.

Timing – 45 Mins

7. Blow-Dry and Style Suitability – 20 Mins

Objective:

Demonstrate ability to create the foundation for a finished style using professional hair dryers, brushes, and styling products.

Assessment:

Preparation for Service

- Proper draping of client.
- Use of disinfected implements.
- Proper and safe use of equipment and chair.
- Waste disposal and clean up.

Blow-dry

- Use of professional styling aids (for hair type).
- Use of appropriate brush (size) for the style and technique used.
- Correct handling of hairdryer with appropriate nozzle attached.
- Shape of hair (includes volume and smooth finished style).
- Thoroughly dried hair (to be checked by Assessor).

Finish

- Model suitability

Timing – 20 Mins

Suggested checklist:

| | | |
|-----------------------------|-----------------------|-----------------------|
| Capes (cutting, chemical) | Gloves | Magnetic rollers |
| Neck strips and towels | Bowl and brush | Roller clips |
| Spray (water) bottle | Gel | Pin curl clips |
| Haircutting shears | Sectioning/hair clips | Styling products |
| Thinning shears | Perm rods | Blow dryer and nozzle |
| Combs and brushes | End papers | Marcel iron/flat iron |
| Clippers/trimmers/outliners | Setting lotion | Hand sanitizer |

ASSESSMENT RESULTS

Results should be forwarded to participant and, with permission from the participant to the Cosmetology Association of Nova Scotia by mail within thirty (30) days of the scheduled Assessment date.

Note: Results will not be discussed by phone.

*Please contact an Assessor from the Approved Assessment Locations found on **page 2** for questions regarding a Hairdressing Assessment.*

ESTHETICS ASSESSMENT

PRACTICAL PHASE

Skill assessment must be performed on a live model who is at least 18 years of age. The model cannot be a licensed Make-up Artist or Esthetician, or a student pursuing a career in the aforementioned scopes of practice. One model must be present to participate in all four (4) of the following Esthetics demonstrations:

1. Make-up
2. Pedicure
3. Waxing
4. Facial
5. Nail Enhancements

Participant is responsible for service set-up during assessment. Please carefully review the evaluation criteria for each service.

1. Make-up – 30 Mins

Assessment:

Patron Protection

- Correctly labeled cosmetics (cosmetics may be non-professional).
- Draping of model.
- Proper and safe use of equipment.
- Use of disinfected/disposable implements.
- Sanitation of hands.
- Proper removal of product for application.
- Cleanup and disposal of waste.

Application of Make-up

- Cleansing of face.
- Moisturizing the face.
- Application of foundation, concealer, translucent powder, blush (proper brushes).
- Use of blush, lipstick, foundation, mascara, eyeshadow, and pencils.
- Smoothness of base, no lines.
- Appropriate blending of all make-up with brush or sponge.
- Appropriate use of all make-up.

Overall Look

- Over-all daytime look.

Timing – 30 Mins

Suggested checklist:

| | | |
|-------------------------------|--------------|------------------|
| Headband | Powder | Lip gloss |
| Neck strips | Blush | Hand sanitizer |
| Cape | Brow definer | Alcohol |
| Makeup brushes and implements | Eye shadow | Disposables |
| Moisturizer | Eyeliner | Pencil sharpener |
| Foundation | Mascara | Tweezers |
| Concealer | Lip liner | |
| | Lipstick | |

2. Pedicure – 60 Mins

Objective:

Pedicure is to be completed on both feet.

Assessment:

Patron Protection

- Appropriately labeled professional products.
- Proper and safe use of equipment and product.
- Appropriately disinfected implements.
- Proper setup.
- Sanitize hands.
- Use of gloves.
- Cleanup and disposal of waste.

Procedure

- Model arrived with dark toenail polish on toenails.
- Examination of model's nail length.
- Soaking and drying of feet.
- Polish removal.
- Clipping and filing of nails.
- Foot filing.
- Cuticle care (soften cuticle, push back, and loosen).
- Clean under free edge and sides.

Foot & Leg Massage

- Application of massage oil/lotion.
- Massage pressure, movements/flow of massage to the knee.

Completion

- Re-examination of feet.
- Cleansing of nails.

- Application of base, colour and top coat (a dark colour must be used – e.g. dark red or burgundy/maroon) and finished look.

Timing – 60 Mins

3. Waxing – 30 Mins

Model must arrive with hair long enough to wax *in all areas*.

Assessment:

Patron Protection

- Draping of bed and model.
- Use of disinfected implements.
- Proper and safe use of equipment and chair or bed.
- Use of gloves.
- Clean up and disposal of waste.

Examination of Areas

- Examination of areas to be waxed.
- Pre and post wax skin preparation.
- Testing of wax temperature.

Waxing Procedures (leg/underarm - result and timing)

- ***Eyebrows***
 - cleansing, sanitizing
 - application of wax
 - removal of hair
 - tweezing
 - soothing lotion
- ***Underarm***
 - cleansing, sanitizing
 - application of wax
 - removal of hair
 - tweezing
 - soothing lotion

End Result

- Nice clean areas.
- Clean and even brow shape.

Timing – 30 Mins

Suggested Checklist:

Gloves
Tweezers
Exam paper for the bed
Sheet and blanket
Professional pre/post wax
oil if performing soft wax

Wax strips
Wooden spatulas
Robe or wrap around
Bag for waste
Headband
Towels

4. Facial – 60 Mins

Assessment:

Procedure/Technique

- Supplies correctly labeled.
- Draping of model's head and body.
- Proper use of equipment and chair or bed.
- Use of disinfected implements.
- Sanitization of hands or use of gloves.
- Cleanup and disposal of waste.

Facial Procedure

- Removal of makeup.
- Cleansing of face and neck.
- Removal of cleanser.
- Application of toner.
- Skin analysis with magnifying lamp.
- Exfoliation (clear exfoliant is not permitted).
- Extractions (demonstrate hand positions and pressure).

Massage Technique

- Use of sufficient massage cream.
- Massaging of face and neck.
- Rhythm maintained with effective firmness.
- Removal of massage cream.

Mask

- Application including the neck.
- Removal of mask (clear masks are **not permitted**).

End Result

- Application of day cream.
- Final look.

Timing – 60 Mins

Suggested Checklist:

| | |
|--------------------------|-----------------------------|
| Sheets | Bowl (stainless steel) |
| Blankets | 4x4 gauze/sponges |
| Headband | Mask brush(es) |
| Towels | Spatulas |
| Gibson towels | Professional makeup remover |
| Tissues | Cleanser |
| Hand sanitizer | Toner |
| Gloves | Exfoliating cream |
| Massage cream and/or oil | Mask |
| | Day cream |

5. Artificial Nail Enhancements with Gel or Monomer and Polymer Overlay with Tips (3- clear tips only) and 2 Artificial Nail Enhancement Forms with Gel or Monomer and Polymer Overlay with Forms, on One (1) Hand – 60 Mins

NOTE : Model’s 2nd hand must be complete with a “pink/clear and white” nail enhancement finished look.

Please note: Model must arrive with one hand completed with a finished pink/clear and white nail enhancement look.

Assessment:

Patron Protection

- Correctly labeled supplies.
- Proper and safe use of equipment.
- Proper table setup.
- Disinfection of implements.
- Sanitization of hands (nail tech and model).
- Cleanup and disposal of waste.

Procedure

- Application of nail antiseptic.
- Cuticle prep (push back and trim if necessary).
- Removal of shine (light buff, dust, prep, dehydrate, prime, base if required).

Nail Application I and II

I. Apply Gel Tips – 3 Fingers

- Application of proper size tips and blend.
- Application of primer, base coat, or bonder as required.
- Application of building gel or monomer and polymer to create a (pink and white) French manicured look.
- Proper curing as required.
- Removal of residue, buff, and dust.

- Application of cured or non-cured gel top coat as required.

II. Forms – 2 fingers

- Application of forms.
- Application of primer (includes base gel or bonder).
- Application of white gel (sculpture formateur or FM white as free edge of the form).
- Application of builder gel - coverage of the nail with gel.
- Cured throughout.
- Removal of residue, buff, and dust.
- Application of sealant.

Overall Appearance

- Overall appearance of gel or monomer and polymer overlay enhancements (blending, smoothness, thin/thickness, even lengths, and C-curve -smile line).
- Length of free edge.
- Smoothness of nail and free edge.

Timing – 60 Mins

Suggested Checklist:

| | |
|---|---|
| Nail lamp (appropriate light for product) | Towels/paper towel |
| 2 dust masks (optional) | Nippers |
| Hand sanitizer | Cotton pads |
| Antiseptic / nail prep | Bag for waste |
| Nail forms and clear tips (must not be full coverage) | Wipes |
| Files and buffers | Gel: base coat and building gel |
| Cuticle remover or soak | Top coat |
| Pushers | (Light cured or non-cured or monomer and polymer) |

ASSESSMENT RESULTS

Results should be forwarded to participant and, with permission from the participant to the Cosmetology Association of Nova Scotia by mail within thirty (30) days of the scheduled Assessment date.

Note: Results will not be discussed by phone.

*Please contact an Assessor from the Approved Assessment Locations found on **page 2** for questions regarding an Esthetics Assessment.*

NAIL TECHNOLOGY ASSESSMENT

PRACTICAL PHASE

The Practical Phase must be performed on a live model who is at least 18 years of age. The model cannot be a licensed Nail Technician or Esthetician, or a student pursuing a career in the aforementioned scopes of practice. One model must be present to participate in all of the following Nail Technology demonstrations.

Participant is responsible for service set-up and are given time to do so. Please carefully review the evaluation criteria for each Nail Technology service.

Mixing of gel with monomer and polymer is prohibited.

1. Artificial Nail Enhancements with Gel or Monomer and Polymer Overlay with Tips (5 - clear tips only) and 5 Artificial Nail Enhancement Forms with Gel or Monomer and Polymer Overlay with Forms, on two (2) hands – 120 Mins

Practical marking is based on the following:

Patron Protection

- Correctly labeled supplies.
- Proper use of equipment.
- Proper table setup.
- Use of disinfected implements.
- Sanitization of hands (nail tech and model).
- Cleanup and disposal of waste.

Procedure

- Application of nail antiseptic.
- Cuticle prep (push back and trim if necessary).
- Removal of shine (light buff, dust, prep, dehydrate, prime).

Nail Application I and II

I. Forms Apply Gel Tips – 5 Fingers

- Application of proper size tips and blend.
- Application of primer, base coat, or bonder *as required*.
- Application of building gel or monomer and polymer to create a (pink and white) French manicured look.
- Proper curing *as required*.
- Removal of residue, buff, and dust.
- Application of cured or non-cured gel top coat *as required*.

II. Forms – 5 Fingers

- Application of forms.
- Application of primer (includes base gel or bonder).
- Application of white gel (sculpture formateur or FM white as free edge of the form.
- Application of builder gel - coverage of the nail with gel.
- Cured throughout.
- Removal of residue, buff, and dust.
- Application of sealant.

Overall Appearance

- Shape and evenness.
- C-Curve, smile line.
- Smoothness of nail and length of free edge.

Timing – 120 Mins

Suggested Checklist:

Nail lamp (appropriate light for product)
2 dust masks
Hand sanitizer
Antiseptic / nail prep
Nail forms and clear tips (must not be full coverage)
Files and buffers
Towels/paper towel
Cuticle remover or soak

Pushers
Nippers
Cotton pads
Wipes
Bag for waste
Gel: base coat and building gel
Top coat
(Light cured or non-cured or monomer and polymer)

2. Pedicure

Patron Protection

- Correctly labeled supplies.
- Proper use of equipment.
- Proper table setup.
- Use of disinfection of implements.
- Sanitization of hands (nail tech and nail tech).
- Use of gloves.
- Waste disposal and cleanup.

Procedure

- Model with dark polish toenails.
- Check model's nail length.
- Soaking and drying of feet.

- Removal of polish.
- Clipping and filing of nails.
- Foot filing.
- Softening of cuticle, push back, loosen.
- Cleaning under free edge and sides.
- Foot and leg massage to the knee with appropriate use of massage oil or lotion.
- Correct pressure and rhythm.

Completion

- Re-examination of feet and cleansing of nails.
- Application of base, dark color, and top coat.
- Finished look – even no polish on the skin.

Timing – 60 Mins

Suggested Checklist:

| | |
|--|---------------------------|
| Towels and paper towel | Toe separators |
| Foot basin or bowl (stainless steel) | Hand sanitizer and gloves |
| Clean and disinfected implements | Cuticle remover |
| Nail clippers | Base coat and top coat |
| Nail files | Dark nail polish |
| Cuticle pushers | Nail polish remover |
| Foot file | Cotton |
| Birchwood sticks | Lint free wipes |
| Excavator (or appropriate tool to clean under feet edge) | |

ASSESSMENT RESULTS

Results should be forwarded to participant and, with permission from the participant to the Cosmetology Association of Nova Scotia by mail within thirty (30) days of the scheduled Assessment date.

Note: Results will not be discussed by phone.

*Please contact an Assessor from the Approved Assessment Locations found on **page 2** for questions regarding a Nail Technology Assessment.*

MAKE-UP ARTISTRY ASSESSMENT

PRACTICAL PHASE

The Practical Phase must be performed on one (1) live model who is at least 18 years of age. The model cannot be a licensed Make-Up Artist or Esthetician, or a student pursuing a career in the aforementioned scopes of practise. One model must be present to participate in all three (3) of the following Make-up Artistry demonstrations:

1. Daytime Make-up
2. Evening Make-up (with strip lashes)

Participant is responsible for service set-up during assessment. Please carefully review the evaluation criteria for each Make-up service.

1. Make-up Application (Daytime) - 30 Mins

Practical marking is based on the following:

Patron Protection

- Correct labeling of supplies.
- Proper draping.
- Proper use of equipment.
- Proper table setup.
- Use of disinfected and/or disposable implements.
- Sanitization of hands.
- Proper sanitation and removal of product for use.
- Waste disposal and cleanup.

Application of Make-up

- Application of foundation (appropriate color choice)
 - ⇒ Appropriate application, blending with correct tool
 - ⇒ Smooth finish
 - ⇒ No visible lines
- Application of
 - ⇒ Concealer
 - ⇒ Translucent powder
 - ⇒ Blush
 - ⇒ Eyeshadow

- Use of
 - ⇒ Eyeliner
 - ⇒ Mascara
 - ⇒ Brow definer
 - ⇒ Lip liner
 - ⇒ Lipstick

Application (Evening) - 30 Mins

Practical marking is based on the following:

Application

- Change of eyeshadow color and enhancement.
- Enhancing of blush.
- Enhancing of lips.
- Affixing of strip lashes.
- Overall evening look.

Timing - 60 Mins

Suggested checklist:

| | |
|-------------------------------|------------------|
| Headband | Eyeliner |
| Neck strips | Mascara |
| Cape | Lip liner |
| Makeup brushes and implements | Lipstick |
| Moisturizer | Lip gloss |
| Foundation | Hand sanitizer |
| Concealer | Alcohol |
| Powder | Disposables |
| Blush | Pencil sharpener |
| Brow definer | Tweezers |
| Eyeshadow | |

ASSESSMENT RESULTS

Results should be forwarded to participant and, with permission from the participant to the Cosmetology Association of Nova Scotia by mail within thirty (30) days of the scheduled Assessment date.

Note: Results will not be discussed by phone.

*Please contact an Assessor from the Approved Assessment Locations found on **page 2** for questions regarding a Make-up Artistry Assessment.*

BODY HAIR REMOVAL SERVICES ASSESSMENT

PRACTICAL PHASE

The Practical Phase must be performed on a live model who is at least 18 years of age. A model cannot be licensed in Body Hair Removal or Esthetics or enrolled at a cosmetology college pursuing a career in the aforementioned scopes of practise. One model must be present to participate in all three (3) of the following Body Hair Removal demonstrations:

1. Eyebrow Wax
2. Underarm Wax
3. Half Leg Wax

Participant is responsible for service set-up (if required) and will be given time to do so. Please carefully review the evaluation criteria for each Body Hair Removal service.

Eyebrow, Underarm and Half Leg Wax - 60 Mins

Model Preparation:

The model must arrive with eyebrow, underarm and leg hair long enough to be waxed.

Objective:

To safely remove eyebrow hair and create desired brow shape and to remove underarm and half leg hair for smooth, post-wax skin.

Assessment:

- Proper draping of bed and model.
- Use of disinfected implements.
- Proper and safe use of equipment and chair or bed.
- Sanitization of hands.
- Waxing procedure for each technique:
 - Examination of area to be waxed
 - Pre and post waxing skin preparation
 - Testing of wax temperature
 - Wax application and removal
 - Tweezing
 - Soothing lotion
- Waxing completion of each area:
 - Examined area must be free of hair and wax residue
 - Even brow shape
 - Neatness
 - Clean up and disposal of waste
- Timing - 60 Mins

Suggested Checklist:

Gloves
Tweezers
Exam paper for the bed
Sheet and blanket
Professional pre/post wax
Oil if performing soft wax

Wax strips
Wooden spatulas
Robe or wrap around
Bag for waste
Headband
Towels

ASSESSMENT RESULTS

Results should be forwarded to participant and, with permission from the participant to the Cosmetology Association of Nova Scotia by mail within thirty (30) days of the scheduled Assessment date.

Note: Results will not be discussed by phone.

*Please contact an Assessor from the Approved Assessment Locations found on **page 2** for questions regarding a Body Hair Removal Assessment.*

EYELASH ENHANCEMENTS ASSESSMENT

PRACTICAL PHASE

The Practical Phase must be performed on a live model who is at least 18 years of age. A model cannot be licensed in Eyelashes or Esthetics or enrolled at a cosmetology college pursuing a career in the aforementioned scopes of practise. One model must be present to participate in all three (3) of the following Eyelash demonstrations:

1. Eyelash Extensions and/or
2. Eyelash Lift & Tint

* If applicant performs both services, they will require two models or mannequins (one for each service).

Participant is responsible for service set-up (if required) and will be given time to do so. Please carefully review the evaluation criteria for each Eyelash service.

Eyelashes – Extensions (180 Mins)

Model Preparation:

The model must arrive with a clean, washed face free of make-up.

Objective:

Demonstrate and complete a full set of classical lash extensions.

Assessment:

- Correct labelling of supplies.
- Proper draping of bed and model.
- Safe and proper use of equipment and chair or bed.
- Sanitization of hands.
- Examination and cleaning of eye area and lashes.
- Priming of natural lashes.
- Isolation of bottom lashes.
- Properly apply eye protector patch.
- Demonstration of safe taping.
- Checking client comfort throughout.
- Use of disinfected and/or disposable implements.
- Pre and post eyelash extension preparation.
- Application of appropriate lash sizes and preparing of adhesive.
- Application of lash extensions to each individual lash at 1-3 mm distance from lash line with the correct amount of adhesive.
- Ensuring tweezers do not touch the skin.
- Creation of same design on each eye.
- Clean up and disposal of waste.

Eyelashes – Lift & Tint (60 Mins)

Model Preparation:

The model must arrive with a clean, washed face free of make-up.

Objective:

Demonstrate and complete a complete lash lift and tint procedure.

Assessment:

- Correct labelling of supplies.
- Proper draping of bed and model.
- Safe and proper use of equipment and chair or bed.
- Sanitization of hands.
- Proper draping of bed and model.
- Checking client comfort throughout both procedures.
- Examination and cleansing of eye area and lashes.
- Use of disinfected and/or disposable implements.
- Priming of natural lashes.
- Preparation of eyelashes for lift procedure.
- Application of curlers with the correct amount of adhesive.
- Lift procedure.
- Properly apply eye protector patch.
- Preparation of eyelashes for tint procedure.
- Tint procedure.
- Post service procedures.
- Clean up and disposal of waste.

Suggested Checklist:

| | |
|---------------------------------|--|
| Fan | Bonder |
| Paper or sheet for bed | Eye patch |
| Gloves | Appropriate tape |
| Headband/headwrap/head covering | Swabs |
| Eyelashes | Tweezers (x2) |
| Black adhesive | Disposable mascara wand |
| Cleanser | Labelled container for soiled implements |
| Primer | Labelled aseptic container for clean tools |

ASSESSMENT RESULTS

Results should be forwarded to participant and, with permission from the participant to the Cosmetology Association of Nova Scotia by mail within thirty (30) days of the scheduled Assessment date.

Note: Results will not be discussed by phone.

*Please contact an Assessor from the Approved Assessment Locations found on **page 2** for questions regarding an Eyelashes Assessment.*