

EXAMINATION GUIDE Eyelash Extensions

Exam Time:

- *The exam will begin at the time issued on the participant's exam notification.*
- Once registered, the exam participant is not permitted to leave the exam area for any reason.
- Failure to follow all directions for each phase could result in disqualification from the exam.
- Arrangements for an oral exam must be made in advance with the Executive Director and noted on the exam application.
- Any special arrangements (such as an interpreter) must be arranged in advance with the Executive Director; all out of pocket expenses arising therefrom are the responsibility of the exam participant.
- The exam must be written in ink (blue or black) and you are responsible for bringing your own writing implements.

Not permitted in the exam area:

- Reference or paper notes
- Textbooks
- Cameras, cell phones or other electronic devices (including watches)
- Food or drinks
- Family or friends are not permitted in the testing area for any reason

Note: It is recommended to bring snacks/lunch and a drink for you and your model for lunch and break times.

Model:

- Model must be at least 18 years of age and **cannot** be:
 - ❖ a licensed esthetician
 - ❖ a licensed eyelash extension or make-up artist
 - ❖ a student pursuing a career in esthetics, make-up or eyelash extensions
 - ❖ a person employed in a Cosmetology School
- Only one model for the entire practical portion
- Must have a release form signed

Professional Appearance and Behavior

- Participants must present a professional appearance. Behavior should be professional at all times, showing respect for examiners and models.

- Subdued conversation is expected between the model and the stylist and participants should avoid loud interaction. Participants who cause disruption at the Provincial Exam will be asked to leave.
- Professional attire should be worn (ex: college uniform or black pants, white top, black flat or low shoes or boots).

Tools:

- A suggested checklist is provided for each practical phase. **NOTE:** some phases require the same tools. All tools must be clean and disinfected prior to use at the exam (if the same tool is used for numerous phases during the practical exam, the tool must be cleaned and disinfected prior to the next phase). Bring duplicate tools cleaned and disinfected or one tool and the required disinfectant and disposable tools where possible.

NOTE: Not all tools may be listed. It is recommended that you go through each phase noted herein to ensure you have everything you require for your practical (add extra tools/supplies/products if needed).

- Tools and products must be professional.
- Tools must be pre-disinfected and stored in an appropriate container prior to the practical exam.
- Exam participants are responsible for service/practical set up and are given time to do so prior to the start time.

SAFETY: tool bags should be kept away from the practical exam area, which should be kept neat and tidy during the exam to avoid hazards (ex: tripping over bags).

NOTE: examiners will provide an overview for the day, including bathroom and smoking area and fire escape route prior to the start of the Exam.

Borrowing is not permitted during the exam; failure to bring the required tools or supplies will result in failure of the phase the participant is not prepared for.

Although Exam times are listed below, the Exam day scheduled times may vary throughout exam day.

Exam Schedule

| | |
|--|---|
| Exam start time is noted on the exam participant's exam notification. | • Register with model for practical exam |
| | • Set up for eyelash extension procedures |
| | • Eyelash extension procedures |
| | • Clean up |

Participants will be stopped at each allotted time limit and their work evaluated.

Practical Exam Phases

1. Classic Eyelash application – 150 minutes (2 1/2 hours)

Practical marking is based on the following:

- Draping of bed and model
- Examination and cleaning of eye area and lashes
- Priming of natural lashes
- Isolation of bottom lashes
- Properly apply eye patch
- Demonstration of safe taping
- Checking client comfort throughout
- Use of disinfected implements
- Pre and post eyelash extension preparation
- Application of appropriate lash sizes and preparing of adhesive
- Application of lash extensions to each individual lash at 1-3 mm distance from lash line with the correct amount of adhesive
- Ensuring tweezers do not touch the skin
- Creation of same design on each eye
- Clean up and disposal of waste

| Time | Objective | Checklist | ✓ |
|-----------------|--|---|----------|
| 150 mins | Demonstrate and complete a full set of classical lash extensions | Paper or sheet for bed Gloves Headband Eyelashes Adhesive Cleanser, Primer Eye patch Appropriate tape Swabs Tweezers (x2) Disposable mascara wand | |

Written Examination

- Once registered the exam participant is not permitted to leave the exam area for any reason.
- Exam participants must have a comprehensive understanding of eyelash extension application, sanitation and disinfection and the Nova Scotia Cosmetology Association's By-Laws.
- Participants are given a maximum of 2 hours to complete all written tests.

Failure to follow all directions could result in disqualification from the exam.

The written portion of the exam consists of 2 sections containing true or false, multiple choice or fill in the blank questions.

| Examination/ Area of Testing | Questions |
|---|------------------|
| Sanitation/ Disinfection | 30 |
| Cosmetology Association of Nova Scotia By-Laws | 30 |

Exam Results

Results are forwarded to participants via regular mail within thirty (30) days of the exam date. Test results will not be discussed by telephone.

The pass mark for all phases is 70%. In the event of exam failure, the participant must contact the Cosmetology Association of Nova Scotia to pay the required re-examination fee and schedule a new exam date.

Note: A participant may only challenge the provincial exam a maximum of three times.

For questions regarding your provincial exam, please contact the Cosmetology Association of Nova Scotia at 902-468-6477, ext. 206.