**Business Registration Check List:** Please review the checklist below to ensure you have provided the Cosmetology Association of Nova Scotia with all fees, forms, and documents required to complete the business registration process**. Please include this form when submitting your business registration.**

**Included in my business registration package, I have submitted:**

Schedule C (Business Owner Agreement)

Schedule A-2 (Business Permit Registration)

Salon/Spa Proprietor Application/Registration Fee ($250 + tax)

Salon/Spa Permit Fee (see Schedule B attached)

Copy of Municipality Zoning Confirmation Letter

Landlord Authorization Letter (for apartments)

Copy of Registry of Joint Stock Certificate

**Please be advised salons and spas cannot offer services for fee, gain or expectation of reward until a salon permit has been issued.** \_\_\_\_\_\_\_\_ **(Please initial)**

**I acknowledge that I have read and understand the Salon and Spa Compliance Handbook and agree to comply with all guidelines.** \_\_\_\_\_\_\_\_ **(Please initial)**

|  |  |
| --- | --- |
| **Method of Payment: (**Please check one)  Certified Cheque  Money Order  Debit  Cash  Credit / Visa Debit  By Phone  Cheques/money orders made payable to the Cosmetology Association of Nova Scotia. | If you selected “Credit,” please fill out the information below to begin the registration process. **All Financial information provided is strictly confidential**.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of Card Holder  \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_  Card Number  \_\_\_\_\_\_\_ \_\_\_\_\_\_\_  Card Expiry  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Card Holder Signature |